

# MONTANA COUNSELOR UPDATES

## TOP 5 PRESENTATION MODEL



# COUNSELOR UPDATE

## PRESENTING FORMAT | SHARE YOUR CAMPUSES "TOP 5"

*\*\*Remember, all of this information should be brief enough to cover in just 5-7 minutes. If you still have time to spare, feel free to add any other information you would like.*

After reviewing much feedback on how we can create a more efficient, engaging way to share updates, we have decided to try a new way of sharing presentations. Instead of reading your handout or trying to mention everything on your campus, counselors have shared that they would appreciate a more outlined approach in your presentation. Therefore, this year we are asking everyone to share their **"TOP 5"** points about your campus. They can be any five categories you feel most important. However, we would like you to clearly outline the 1, 2, 3, 4, 5, points in your presentation. We will also complement this new model by having a **"TOP 5"** outline for counselors to fill in within their printed packet. This will allow counselors to take down notes of your **"TOP 5"** points while you are talking (in addition to your printed campus page.) ***As you create your "TOP 5" list of updates, please keep in mind that there have been many special requests by counselors across the state to make sure you include your major scholarship deadlines in this presentation and/or on your sheet of information.***

### Example "Top 5" Points to share at the update

***Example topics Listed below. Feel free to use your own top five points.***

#### **POINT # 1. THE CAMPUS**

Your Name? Who are you? What kind of campus (2 year, 4 year, public, private, etc.)? Where is your campus located? With whom/ what is your campus affiliated?

#### **POINT # 2. ACADEMIC PROGRAMS**

What academic programs are new to your campus? What academic programs make your institution unique? In other words, what programs should students and counselors recognize when they think of your campus? Why are they unique and what benefits do they have to offer students?

#### **POINT # 3. IMPORTANT THINGS TO KNOW**

What information should counselors and students know about your academic programs (waiting lists, deadlines, special scholarships, advising and other services)?

#### **POINT # 4. STUDENT LIFE/COMMUNITY**

What about student life on your campus... student activities, housing, athletics, international experiences or internships? Anything they should know about the town/city where you are located?

#### **POINT # 5: DATES TO REMEMBER**

***(PLEASE INCLUDE MAJOR SCHOLARSHIP DEADLINES!)***

What are important dates to keep in mind (application or scholarship deadlines, financial aid, campus visit programs)?

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